

Deferred Submittal Checklist

Details or shop drawings are often required for fire alarm & fire sprinkler systems, trusses, joists & girders, special equipment, etc. These details or shop drawings can be submitted for review after the permit is issued.

☐ **Complete Deferred Submittal Request**

1. The registered design professional is to submit the deferred submittal request
2. Letter must be received and approved by the City of Buckeye Building Safety Division prior to approval of the construction documents
3. List of deferred submittals must be shown on the plans and must include the specific language of the **2018 IBC Section 107.3.4.1**
4. Deferred submittal review fees are based on the city's current user fee schedule and must be paid in order to schedule inspections

☐ **Deferred Submittal Documents**

1. Two (2) copies of the appropriate building plans and calculations, if applicable
2. For trusses, joist & girders include a stamp or statement from the registered design professional responsible charge indicating that the deferred submittal documents have been reviewed and found to be in general conformance to the design of the building
3. Fire sprinklers/alarms systems must also be approved by the State Fire Marshal or City of Buckeye Fire Department